

# Attention: Food Vendors

The Moab Arts Festival invites you to market your food products at the Memorial Day **Moab Arts Festival** on **Saturday, May 25**, from 10 - 7 pm and **Sunday, May 26, 2024**, from 10 - 6 pm.

The Festival takes place at the Swanny City Park, located on the corner of 400 North and 100 West. Although weather is most often at its best in May, there is always a chance of rain or wind, so we recommend that exhibitors bring some form of protection from the sun, plastic to cover up displays in case of showers. Secure all property from wind. Sorry, we are unable to refund for bad weather, or for cancellations.

## How to Enter

**Non-refundable Food Vendor Entry fee of \$300.00**  
**(\$250 by April 1)** covers both days  
**(PLUS 10% OF GROSS SALES)**

**Entries accepted until May 1, 2024 or until full**  
**PAYMENT REQUIRED WITH APPLICATION**  
**(Make checks payable to Moab Arts Festival)**

A temporary sales tax license will be issued at no cost directly from the Utah State Tax Commission before the beginning of the show. The tax rate in Moab for food sales is **9.85%**. Exhibitors are responsible for reporting sales from this show directly to the Utah State Tax Commission.

A **10% commission** on all sales is part of the entry fee at the 2024 Moab Arts Festival. This fee is to be paid at the close of the show.

**Pets or overnight camping are not allowed on the premises of the Swanny City Park.** For information on campsites and other accommodations, please visit [www.moabhappenings.com](http://www.moabhappenings.com) or [www.discovermoab.com](http://www.discovermoab.com).

**Beer & Wine Garden.** On Saturday and Sunday, **Moab Brewery, Proper Brewing, Spanish Valley Vineyards and 98 Center** will be offering a variety of liquid libations to those attending the Moab Arts Festival.

The Festival is promoted through social media, radio, newspapers, posters, and highway signs, attracting numerous visitors to this fun and fabulous event. Live music and entertainment are major features of the Moab Arts Festival as well as a spectacular forum for high-quality fine arts and crafts.

[www.moabartsfestival.org](http://www.moabartsfestival.org)

**Food Vendor Application**



# Eligibility

The Moab Arts Festival encourages applications for food concessions from anyone who has a freshly prepared or packaged food product. Only food & beverages may be sold at a food booth, no art or merchandise. Exhibitors not meeting this criteria will be asked to leave the Festival without refund of booth entry fee.

The food court is located outside on the South side of Swanny City Park. Outdoor tables and seating will be provided for show attendees. Each exhibitor must provide his or her mobile display, preparation booth and equipment, and must attend to the unit. **Food Vendors need to bring own generator.**

- Each booth should display an identifying sign.
- Exhibitors are responsible for setting up their own equipment (mobile unit, awning, table & chairs, etc.) and keeping their booth space clean.
- Booth set-up time is from 7 a.m. to 10 a.m. both mornings, although booths may be set up (at the vendor's discretion) on Friday night after 5 p.m. Booths may remain overnight Saturday.
- Tear down is 6:00 p.m. Sunday. NO EARLIER. NO EXCEPTIONS.
- Moab Arts Festival is not responsible for damage, theft, loss of food product or display facilities.
- Assignment of booths will be at the Moab Arts Festival discretion.
- **NO PETS OR OVERNIGHT CAMPING ARE ALLOWED ON THE PREMISES OF THE SWANNY CITY PARK.**

We cannot guarantee a shady spot. Although weather is most often at its best in May, there is always a chance of rain or wind, so we recommend that exhibitors bring some form of protection from the sun, plastic to cover displays in case of showers, and secure all property from wind. Many exhibitors use heavy weights such as sand bags to secure their tent. Sorry, we are unable to refund for bad weather, or for cancellations.

# Insurance

As a standard requirement of all of our show exhibitors, it is necessary for you to provide proof of general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 in all. Most of you already have insurance, just email a certificate of insurance naming Moab Arts Festival & City of Moab as additional insured. If you do NOT have this coverage in place, go to:

- [specialeventinsurance.com](http://specialeventinsurance.com).
- Click vendor coverage and complete application with the carrier
- Add 'Moab Arts Festival inc. 375 S Main St. #236 Moab, UT 84532' and City of Moab as additional insured with the dates of the event (May 25 & 26).
- Pay online

Other insurance option at [actinsurance.com](http://actinsurance.com)

# Booth Space

All food booths will be required to conform to all appropriate state and local regulations. All personnel working in food booths are required to have current foodhandler permits. You will be required to purchase a Utah Health Department permit prior to selling any product. Applications for the Temporary Food service permit from the Southeast Utah Health Dept is available at [www.seuhealth.com](http://www.seuhealth.com). Click Environmental Health, click Food Services, and click Temporary food service establishment permit application.

Email [mbrophy@utah.gov](mailto:mbrophy@utah.gov) for more information

For information on campsites and other accommodations, please visit [www.moabhappenings.com](http://www.moabhappenings.com) or [www.discovermoab.com](http://www.discovermoab.com)

A temporary sales tax license will be issued at no cost at the beginning of the show. The sales tax rate for prepared food in Moab is 9.85%. Exhibitors are responsible for reporting sales from this show directly to the Utah State Tax Commission.

# 2024 Moab Arts Festival

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Utah Tax # - (to be issued prior to festival by mail from UT State Tax Commission)  
or # \_\_\_\_\_

Booth Size \_\_\_\_\_

Please detach application & mail with registration fee, photos and bio to:

Moab Arts Festival  
375 South Main #236  
Moab, Utah 84532

Digital photos and bios can be emailed to

[info@moabartsfestival.org](mailto:info@moabartsfestival.org)

435-259-2742

[www.moabartsfestival.org](http://www.moabartsfestival.org)

TOTAL \$300.00\*\* (Check Enclosed) \$ \_\_\_\_\_  
EARLY BIRD DISCOUNT until April 1, 2024 - \$250

**\*\*All Food Booths will pay a 10% commission on sales at close of show.**

Price Range \$ \_\_\_\_\_

Food to be Offered

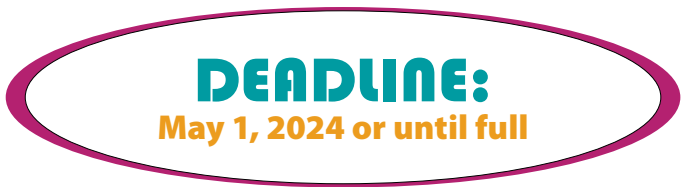
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Food designated space is limited to food and drink items only. No non-food items are to be offered for sale or displayed in the food court area.



- CHECKLIST:**     Check enclosed     Photos enclosed or e-mailed     Biography enclosed or e-mailed
- Temporary Food Service Permit for info email: mbrophy@utah.gov     Insurance certificate naming Moab Arts Festival & City of Moab as additional insured

*This application does NOT guarantee a space.*

I have read and agree to abide by all Festival rules and procedures. I understand that I must attend my food booth and not encroach on another exhibitor's space. I understand that my food booth is required to conform to all appropriate state and local regulations, and all personnel working in my food booth are required to have current foodhandler permits.

I certify that the information given on this application is true and correct. I hereby release and hold harmless the Moab Arts Festival/The City of Moab or any Festival Sponsors from any and all liability or claims as a result of my participation in the Festival including but not limited to theft, personal injury, strike, public enemy or act of God.

I acknowledge that failure to comply with the above may cause forfeiture of any or all fees I have paid, immediate expulsion from the Festival and possible legal action against me.

Signature \_\_\_\_\_

Date \_\_\_\_\_